



COLAs Online

What's New in COLAs Online 4.7 (Industry Members)

The following system updates and enhancements are included in Version 4.7 of COLAs Online:

New Conditionally Approved status

TTB can now propose minor changes to an application that is otherwise considered approvable, in order to make it consistent with the label you submitted with your application. Here's how it works:

If we find one or more inconsistencies between the label and the application (e.g. a typo in the application, information that exists on the label but not in the application etc.), we may propose a change to the application to correct inconsistencies in the following fields:

- Brand Name
- Fanciful Name
- Appellation (wine only)
- Grape Varietals (wine only)

The application will then be sent back to you with the status "Conditionally Approved" so you can review the proposed changes and accept or decline them.

How will I know if an application has been Conditionally Approved?

You will be notified by email that one of your applications has been Conditionally Approved. When you log into COLAs Online, you will see the relevant application on the **My eApplications** screen, with the date by which you must take action.

Note: the Brand Name and Fanciful Name fields in the My eApplications screen will display the proposed changed text (if applicable).

My eApplications

This list is limited to your most recent 300 eApplications. Please use Search for eApplications link above to find applications not listed here.

= Approved with qualifications (notices or conditions under which the labels may be used). Open the record for details.

[Create an eApplication](#)

[Export all Applications](#)

Showing 1 to 20 of 300 entries

Filter list: [Excel](#) [Copy](#) [Print](#)

TTB ID	Permit No.	Brand Name	Fanciful Name	Serial No.	Status Date	Status	Take Action By
				19FGHR	05/13/2019	CONDITIONALLY APPROVED	05/17/2019
				1934ER	05/15/2019	NEEDS CORRECTION	05/22/2019
				19WETG	05/10/2019	RECEIVED	
				191245	05/01/2019	IN REVIEW	
				19FHGT	04/29/2019	CORRECTED	

What do I need to do if my application has been Conditionally Approved?

Upon opening the **Conditionally Approved** application, you will see a new page that shows the proposed changes with the options to either **accept or decline the changes**.

IMPORTANT: You must accept or decline the proposed changes within 7 days. If you don't take action within 7 days, the status of the application will automatically change to "NEEDS CORRECTION."

Note: the fields in the application and on the printable version will display the proposed changed text.

Accept or Decline TTB's Proposed Changes to your Application

[Printable Version](#)

TTB ID:	19176001000001	Brand Name:	LEMURS
Permit Number:	BW-CA-6038	Fanciful Name:	
Serial Number:	1945TY	Appellation:	AMERICAN
		Grape Varietal:	Chardonnay

During our review of this COLA application, we determined that the label itself is approvable. However, we found one or more inconsistencies between the information on the label and the information on your application.

We have proposed the following changes to your application to correct these inconsistencies:

- Brand Name changed from "LIMURS" to "LEMURS"
- Grape Varietals changed from "(blank)" to "Chardonnay"

[View your labels](#) at the bottom of the printable version for reference.

If you agree with all of TTB's proposed changes: Select ACCEPT. The status of your application will automatically change to "APPROVED."

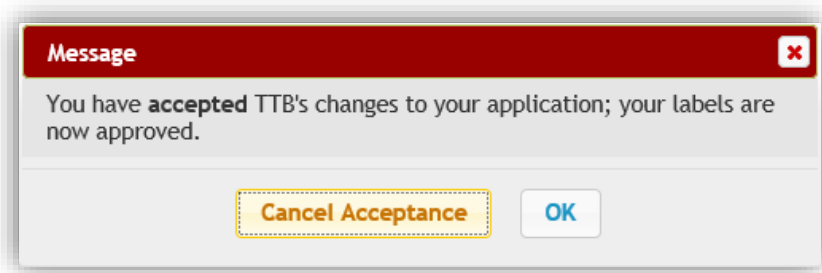
If you disagree with one or more of the proposed changes: Select DECLINE. The status of your application will automatically change to "NEEDS CORRECTION," and you can correct the inconsistencies yourself. You may explain why you declined the changes using the "Notes to Specialist" field.

Please accept or decline these changes by 07/02/2019:

If you do not select ACCEPT or DECLINE by the date above, the status of the application will automatically change to "NEEDS CORRECTION."

If you have any questions, please contact our Customer Service Team at 1-866-927-2533 or alfd@ttb.gov.

If you agree with ALL of TTB's proposed changes, select ACCEPT the changes. The status of the application will automatically change to "APPROVED" and the labels can be used immediately - no further action is required. (Note that qualifications may apply to labels approved through the **Conditionally Approved** process; you should read all qualifications associated with your approval before printing your labels.)



If you disagree with ONE OR MORE of the proposed changes, select DECLINE changes. Once changes are declined:

- All the changes made by TTB will be removed,
- The application will automatically change to "NEEDS CORRECTION," and
- You will be prompted to correct the inconsistencies yourself. If you believe the original entries were correct, or want to provide additional information to the specialist, you may explain why you declined the changes using the Notes to Specialist field.

Information / Error Messages:

- You have either declined or didn't respond to our message about TTB's proposed changes to your application, so we have removed the changes and placed your original submission in Needs Correction status.

Please make the corrections requested below, then resubmit your application.

Application Needs Correction

TTB ID:		Printable Version
Application Status:	N/A	
Application Status Reason:	Industry member declined TTB changes	
Date Status Last Updated:	05/21/2019 09:29:40 AM	Withdraw eApplication
Brand Name:	LEMURS	
Type of Product:	WINE	
Source of Product:	DOMESTIC	
Serial #:	1945TY	
Type of Application:	LABEL APPROVAL	
Date Submitted:	05/21/2019	

The Application needs correction for the reasons listed below. Click [make corrections](#) to edit the information from your original submission. All corrections must be completed by **05/28/2019** or the application will be automatically rejected.

Reason(s)

- The grape varietal(s) used on the label(s) are in conflict. EX: Chardonnay vs. Pinot Gris

Additional Clarification:

The grape varietal is missing from the application but it is present on your label.

- Brand name that is indicated in step 2 of the application is in conflict with what appears on the brand label. You must indicate in Step 2 how it exactly appears on the label. 27 CFR 4.33


Additional Clarification:

The brand name in the application does not match your label.


The due date for applications that have moved from **Conditionally Approved** into Needs Correction status will be 30 days from the date the application originally entered Conditionally Approved status.

Grape Varietal and Wine Appellation update for applications for certificates of exemption

Industry members may now free-type entries in the Grape Varietal and Wine Appellation fields on Step 2 of a Certificate of Exemption application (previously only selectable from drop-down lists).

Grape Varietal(s) (If any)  (if on label)

200 Characters remaining

Wine Appellation  **Required** if appellation appears on the brand label.

500 Characters remaining

Notes to Specialist will no longer appear on the validation page with the list of changes made to the application

Notes added or removed by Industry Members in the Notes to Specialist field will no longer be tracked as changes to the application. If the only change made was to the notes field, the message “No changes have been made to this submission” will display at the bottom of the verification page.

Under the penalties of perjury, I declare: that all the statements appearing on this application are true and correct to the best of my knowledge and belief; and, that the representations on the labels attached to this form, including supplemental documents, truly and correctly represent the content of the containers to which these labels will be applied. I also certify that I have read, understood and complied with the conditions and instructions which are attached to an original TT B F 5100.31. Certificate/Exemption of Label/Bottle Approval.

* I agree

Date of Application 06/21/2019 **Applicant Name**

No changes have been made to this submission.

Submit application