



COLAs Online

[What's New in COLAs Online 4.1 \(Industry Members\)](#)

The following system updates and new functionalities are included in Version 4.1 of the COLAs Online system:

- **Upload DOCX document type** – In addition to previously supported **.doc**, COLAs Online now accepts **.docx** documents types as well.

Upload Other Attachments

Upload Other Attachments:

Step 1: Click Browse to Select Attachment
(Note: Valid type/extensions are DOC(.doc, **.docx**), TEXT(.txt), PDF(.pdf), JPEG (.jpg, .jpeg, .jpe).)

Step 2: Indicate Type of Image

--Select Type of Attachment-- ▾

Step 3: Click Attach File
(Note: You may attach up to 10 files per product. Each file may not exceed 750 KB.)

- **Discontinue support for TIFF images** – COLAs Online will now only accept JPEG type images (.jpg, .jpeg, .jpe). Trying to upload a TIFF type image will result in an error.

Upload Label Images

**fields are required*

Information / Error Messages:

- **Invalid label attachment file type. Valid type/extension is JPEG (.jpg, .jpeg, .jpe).**

Upload Label Image:

*** Step 1: Click Browse to Select Attachment**
*(Note: Label attachments should be submitted as images in actual print size. If the actual print size of the label image is larger than a letter-size piece of paper, please reduce the image to less than 8.5 X 11 inches without stretching or distorting relative image dimensions. Please specify the **actual dimensions of the printed label** in step 3. Valid type/extension is JPEG (.jpg, .jpeg, .jpe).)*

- **Domestic Sake update** – We have closed a loophole that, under certain circumstances, could allow a holder of a singular Brewer’s permit (BRE) to submit a Wine application, without checking the “Domestic Sake Application” box. In this scenario, trying to proceed from Step 1 of the application, will trigger an error message about the incompatibility between permit and type of product.

Create Application

Step 1 of 3: Application Type

** fields are required*

Information / Error Messages:

- **There are permits associated with your user id, however we are unable to find any permit matching the Type of Product you selected.**

Step 1 | [Step 2](#) | [Step 3](#) |

*** Type of Product** ?

Wine

Domestic SAKE Application

Distilled Spirit *(No permits available for this type.)*

Malt Beverage